

QuickBooks for Contractors

Objectives:

- Teach you how to set up QuickBooks to track usable job costing information
- How to use QuickBooks features specifically for contractors
- How to enter data to produce good usable reports to accurately show job profitability

Major topics –

- Setting preferences to use job costing features
- Using reimbursable expenses
- Using estimates as job budgets
- Invoicing jobs in stages and tracking in QuickBooks what has been invoiced and what has not.
- Handling retention
- Recording costs by job phase but invoicing only one line item for the contract amount
- Using purchase orders to track what costs remain open for each job
- Billing time to jobs
- Using reports to increase profitability

Tracy Bressler, CPA
559-924-1225